

The purpose of the Spring 2011 Annual Program Review Update is to review your program and update any information since the 2008 Comprehensive Program Review that will validate the program's contribution to the College's Mission, Strategic Initiatives and its commitment to program assessment. It will also serve as a request for resource allocation (in particular staff and faculty requests for the 2011-12 year).

Due to the district and college budget shortfall we will experience in the coming years, the College must embark on proposing a preliminary plan to restructure the college. The Board of Trustees is expecting a preliminary plan to be presented on June 20, 2010. Hence, this year's *program review process is critical*. Your IPBT members need clear concise information to make well-informed recommendations to the College Council.

DATE	Description
March 1	APRU made available to Divisions
March 11 or 16	SLO Training workshops*
April 15, 2011, Convocation Day	APRU Draft due for review and input by all Department and/or Division faculty
April 22	Finalized department APRU delivered to Division Dean
April 28	Final Division Dean Summary complete
April 29, to May 2	APRU available for faculty review
May 3, noon	APRU due to Espinosa-Pieb, soft copy
May 3- May 24	IPBT deliberate
May 19 and 20	IPBT will conduct interviews with Department Chairs and Deans
May 26	Final proposal to College Council
June 8	Final proposal to District
June 20	Board of Trustees will receive the President's report

INSTRUCTIONS:

- Review the attached Annual Program Review Update form before starting your work.
- Review the 2008 Comprehensive Program Review Document.
- Gather all of the documentation or reports that you will need to reference before starting your work.
- Attend one of the SLO team's workshops (March 11 or March 16). Documentation of course and program outcomes assessment is imperative.
- Study the timeline above.
- Attend one or more brown bag sessions regarding "Questions about the Annual Program Review Update form"—content will center on all aspects of the form except the SLOAC and PLOAC information. Look for upcoming announcements.

*Content and purpose of the March Workshops is available on line at www.deanza.edu/slo

